PROJECT: The Grid 21 Kia Peng

CONSULTANT: Client

GBI RATING: Certified

	PART	SUB- SECTION	#	DOCUMENTS REQUIRED FOR DA SUBMISSION	TARGET DATE	PROGRESS STATUS (e.g. Ready for collection, Processing, Expected date of completion etc.)	REMARKS
	Energy Efficiency (EE)	Sustainable Maintenance	а	Commitment to engage at least 50% of permanent building maintenance team before practical completion with proposed organisation chart and staff positions identified		Received	GBIF will draft the letter for your side
		EE6 Sustainabl	b	Commitment to provide evidence of documented plan for at least 3-years facility maintenance and preventive maintenance budget (inclusive of staffing and outsourced contracts)	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Received	to print out with letter head
	Indoor Environmental Quality (EQ.)	EQ7 Post Occupancy Comfort Survey	а	Commitment to conduct post occupancy survey of the building occupants		Received	GBIF will draft the letter for your side to print out with letter head
	Sustainable Site Planning & Management (SM)	SM5 QLASSIC	а	Letter of commitment from building owner confirming participation in QLASSIC		Received	GBIF will draft the letter for your side to print out with letter head